

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BALASORE
(ST & SC DEVELOPMENT SECTION)**

Letter No. 793 /DW, Dt: 19-5-2017

ADVERTISEMENT

Application in prescribed proforma from intending married women of 35 years or above of Balasore District are invited to fill up 20 nos of Lady Matron posts purely on contractual basis (temporary) with monthly consolidated remuneration of Rs7500/- per month in case of Graduate candidate & Rs6500/- per month in case of +2 candidates for engagement in ST/SC Girls Hostel under ST & SC Development Department in Balasore District. Preference will be given to Widow/divorcee/Single Women of ST, SC, OBC/SEBC category. Application form alongwith details regarding educational qualification, eligibility criteria, selection procedure can be obtained from the District Website i.e. www.baleswar.nic.in or from the office of District Welfare Officer, Balasore in the working days from 07.00 AM to 1.00 PM.

The last date of submission of application to District Welfare Office, Balasore by Registered Post/Speed Post only is 20.06.2017 till 5.00 PM.


Collector & District Magistrate
Balasore

Memo No. 794 /DW,

Dt: 19-05-2017

Copy to D.I.P.R.O., Balasore for information and necessary action. He is requested to advertise the above fact in two leading daily newspapers.


District Welfare Officer,
Balasore

Memo No. 795 /DW,

Dt: 19-05-2017

Copy to the Deputy Director-cum- Deputy Secretary to Govt. ST & SC Development Department, Odisha, and Bhubaneswar for favour of information.


District Welfare Officer,
Balasore

Sl No.	School name	Name of the Block	No. of matron post	Remaks
1	Srikona A/S	Sadar, Balasore	1	
2	Karanjabindha S/s	Bahanaga	1	
3	Telipal A/s	Nilgiri	1	
4	Sripati A/s	Nilgiri	1	
5	Baishanbandha A/S	Nilgiri	2	
6	Banabhui H/S	Nilgiri	1	
7	Panchapada S/S	Sadar, Balasore	1	
8	Gabagan S/s	Bhograi	1	
9	Ramachandrapur S/s	Bhograi	1	
10	Sardarbandha A/s	Jaleswar	1	
11	Kabataghati H/S	Jaleswar	1	
12	Bankisul A/s	Nilgiri	1	Subject to outcome of decision of the Hon'ble OAT, Cuttack
13	Gobindapur GHS	Remuna	1	
14	Raghuchak S/s	Bhograi	1	Subject to opening of girls hostel
15	Purusottampur S/s	Soro	1	Subject to opening of girls hostel
16	Pinchabania A/s	Sadar, Balasore	1	
17	Gagua A/S	Khaira	1	
18	Kendukhunta A/s	jaleswar	1	
19	Kamarkhalia A/s	Nilgiri	1	
		Total	20	


 District Welfare Officer,
 Balasore

Essential Qualifications & Stipulations of categories/ Preference:

- I. The candidate/ applicant is to have a graduation Degree from a recognized university for the post of Matron & Intermediate for the post of junior Matron.
- II. She should be 35 years or above in Age as on 1st January 2017
- III. She should belong to either ST, SC or OBC/SEBC Category. First preference will be given to the STs and if not available, second preference to the SC and third preference will be given to OBC/SEBC if candidates will not be available from ST or SC categories.
- IV. First preference in the selection will be given to a widow, second preference to a Divorcee and the third preference to a single Member family woman.
- V. Similarly, while selection is made, first preference will be given to candidates (having necessary qualification and experience) if available from the same Revenue village, Second preference if the first category is not available from the G.P., third preference will be given to candidate from the same block and fourth preference will be given to candidates from the same District belonging to ST, SC & OBC/SEBC in order of preference. While selecting the candidates for Lady Matron & Junior Matron, preference as indicated above will be given to Widow, Divorcee and Single Woman (from a single member family).
- VI. The engagement is purely temporary basis for 01 year at a time subject to renewal at the end of February of the next year upon satisfactory performance.
- VII. The ST/SC candidate will be given first preference even though they do not belong to the same ward, village, GP, Block of the District where the School is situated.
- VIII. **Marital Status:**
Married females will be given chances, the case of widows, divorcees or Single Woman will be given preference from among the ST, SC, OBC/SEBC in orders of preference.
- IX.

Designation	Qualification	Age	Consolidated Monthly Remuneration
Matron	Graduation	35 years or Above	Rs.7500
Junior Matron	+2 Pass	35 years or Above	Rs.6500


District Welfare Officer
Balasore

APPLICATION FORMAT

(Application for the post of Senior/ Junior Lady Matron in hostel of _____ School)
(To be filled up in Block letter:)

1. Name of the applicant (in full):
2. Name of the Father/Husband:
3. Permanent Address :
4. Present Postal/Address for correspondence with Pin code, Phone if any:
Name of the Village:
Name of the G.P. :
Name of the Block :
Name of the District:
5. Nationality :
6. Religion :
7. Date of Birth: Day _____ Month _____ Year _____
(As recorded in HSC)
8. Age as on 01.01.2014 Year _____ Month _____ Day _____
9. Category belongs to (ST/SC/OBC/SEBC): _____ / Sub-Caste: _____
10. Marital Status (Married):
11. Whether Widow/ divorces/ single woman (**please mention**)
12. Essential Educational Qualification: (+ 2 or Graduate)
(Copy enclosed Xerox copy of HSC, + 2 & Graduation)

Sl. No.	Name of the Examination Passed	Name of the College/ University)	Year of passing	Total Mark of Examination	Mark secured	% of mark secured	Remarks
1	2	3	4	5	6	7	8
1.	HSC						
2.	+ 2						
3.	Graduation						

13. Desirable Qualification
 - a) Hotel Management:
 - b) Working knowledge of Computer:
 - c) Certificate in Nutrition/Music/Arts/Co-curricular ActivitiesN.B. Self attested certificate to be submitted along with application for both essential & desirable qualification.

DECLARATION

I Smt./ Miss _____ do hereby declare that all the information furnished above are true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any stage before or after engagement, candidature/ selection/engagement is liable to be summer ably cancelled without notice to me, to any other punitive action without prejudice that may be taken against me.

Place :

Date :

Signature of the Applicant